



**CITY OF COVINGTON, KENTUCKY  
LEGISLATIVE MEETING  
BOARD OF COMMISSIONERS  
TUESDAY, FEBRUARY 9, 2016, 6:00 PM**

**20 WEST PIKE STREET  
COVINGTON, KENTUCKY**

**AGENDA**

**CALL TO ORDER:** Mayor Sherry Carran

PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Reading of Minutes of the meetings of January 26, 2016 (or motion to dispense with reading and approve minutes).

**PRESENTATIONS:**

- President Garren Colvin – Saint Elizabeth Healthcare
- CURB'D PARKLETS Project – Renaissance Covington, Inc.

**ITEMS FOR CONSIDERATION:**

**NEW BUSINESS – ORDER/RESOLUTIONS**

1. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF OFFICER ROBERT FULTON FROM THE COVINGTON POLICE DEPARTMENT, EFFECTIVE FEBRUARY 7, 2016.** *Officer Fulton is leaving Covington to pursue his career at another police agency.*

**Staff Reporting:** Rob Nader, Assistant Police Chief

**Recommendation:** Approve Order/Resolution. Approval accepts the resignation of Police Officer Robert Fulton. His service to the citizens of Covington is greatly appreciated and best wishes are extended for his future endeavors.

2. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF OFFICER JESSE WENNING FROM THE COVINGTON POLICE DEPARTMENT, EFFECTIVE MARCH 26, 2016.**

**Staff Reporting:** Rob Nader, Assistant Police Chief

**Recommendation:** Approve Order/Resolution. Approval accepts the resignation of Police Officer Jesse Wenning.

3. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF JULIE WARTMAN AS PART-TIME COMMUNITY DEVELOPMENT ASSISTANT IN THE DEPARTMENT OF DEVELOPMENT, AT AN HOURLY RATE OF \$20.00 AT A MAXIMUM OF 22 HOURS PER WEEK, EFFECTIVE FEBRUARY 10, 2016.** *This position was created after the re-organization of the department. The City received approximately 80 applications. Ten applications were chosen for phone interviews and five of those applications were personally interviewed. Ms. Wartman's recent employment was with the Senior Services of Northern Kentucky and prior to that, she was an Administrative Manager and Mayoral Assistant for the City of Amelia, Ohio.*

**Staff Reporting:** Jeremy Wallace, Community Development Manager

**Recommendation:** Approve Order/Resolution. Approval fills the new Part-Time Community Development Assistant position that was recently established by the City Commission after the resignation of the Programs and Strategic Projects Manager and realignment of other duties of that position into other existing positions.

4. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF ALEX KOENIG AS ZONING AND DEVELOPMENT SPECIALIST IN THE BUSINESS DEVELOPMENT DIVISION OF THE DEVELOPMENT DEPARTMENT, EFFECTIVE FEBRUARY 16, 2016.** *Sixty-nine applications were received for this position. Nineteen applicants were chosen for phone interviews and six of those applicants were personally interviewed. Mr. Koenig is well qualified for the position having been employed as a Regional Planner in Arkansas and a City Planner for the city of Lebanon, Indiana.*

**Staff Reporting:** Geoff Milz, Economic Development Manager

**Recommendation:** Approve Order/Resolution. Approval fills the vacant Zoning and Development Specialist position that was created with the recent resignation of our Zoning Specialist, adding some economic development duties to the zoning administration function.

5. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH SILCO FIRE & SECURITY FOR THE CITY'S LIFE**

**SAFETY INSPECTION AND MAINTENANCE SERVICES, AND REJECTING ALL OTHER BIDS, IN AN AMOUNT NOT TO EXCEED \$10,000.00 PER YEAR FOR A THREE-YEAR CONTRACT, PAYABLE FROM GENERAL FUND.** *The City received four proposals for the life safety inspection and maintenance services. Silco is a family owned and operated company that has been in business since 1959 and is more than qualified to meet our needs.*

**Staff Reporting:** Bob Stark, Risk Manager

**Recommendation:** Approve Order/Resolution. Approval accepts the lowest and best bid for Life Safety Inspection and Maintenance Services for City facilities and equipment.

6. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY TO CREATE THE NORTHERN KENTUCKY RIVER CITIES UNIFIED POLICE SYSTEM (NKRCUPS).** *NKRCUPS is based on KRS 65.240, which allows officers from participating agencies, in this instance the City of Covington and the City of Newport, to share jurisdictions. The agreement removes the jurisdictional lines in order for officers and investigators to effectively and efficiently address the criminal element that has unrestrictive movement between the two river cities every day.*

**Staff Reporting:** Rob Nader, Assistant Police Chief

**Recommendation:** Approve Order/Resolution. Approval of this Interlocal Agreement and creation of the Northern Kentucky River Cities Unified Police System enhances the efficiency of the Covington Police Department, providing for a broader range of cooperation and communication in addressing criminal activity in Covington and Newport, as criminal activity knows no jurisdictional boundaries.

7. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR QUALIFICATION FOR DESIGN SERVICES NEEDED FOR THE ELECTRIC ALLEY PROJECT.** *The goal of this project is to transform Electric Alley between 5<sup>th</sup> and 6<sup>th</sup> Streets from a seldom used vehicular alley to a non-vehicular, pedestrian and bicycle friendly alley. The first phase of the project is the design phase.*

**Staff Reporting:** Mike Yeager, Community Service Manager/City Engineer

**Recommendation:** Approve Order/Resolution. Approval allows the City to issue a Request for Proposals for design services for the Electric Alley project between 5<sup>th</sup> and 6<sup>th</sup> Streets that is a component of the Gateway Community and Technical College's Urban Campus Master Plan in Covington.

8. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO NOT RENEW AN EXISTING CONTRACT WITH JESS & SONS, LLC FOR TOWING SERVICES AND ENTER INTO A TEMPORARY CONTRACT WITH JESS & SONS, LLC FOR TOWING SERVICES.**

**Staff Reporting:** Michael Bartlett, Assistant City Solicitor

**Recommendation:** Approve Order/Resolution. Approval allows the City to conclude its existing contract per the terms of the original agreement for vehicle towing and storage services with Jess and Sons, LLC, and enter into a temporary contract, while a Request for Proposals is issued for a new contract.

9. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR TOWING AND STORAGE SERVICES.**

**Staff Reporting:** Michael Bartlett, Assistant City Solicitor

**Recommendation:** Approve Order/Resolution. Approval allows the City to issue a Request for Proposals for vehicle towing and storage services, in order to enter into a new contract.

10. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AMENDMENT TO THE BOND LEASE AGREEMENT GOVERNING THE KENTUCKY LEAGUE OF CITIES FUNDING TRUST PROGRAM REVENUE BONDS, VARIABLE RATE 2006 SERIES A, AND ALL OTHER DOCUMENTS NECESSARY TO EFFECTUATE THE AMENDMENT TO THE LEASE AGREEMENT.** *The City borrowed funds under Lease Agreements through Kentucky League of Cities in the early 2000's. Under the KLC Lease Financing Program, Bonds were issued to provide funds for the Program. Due to changes in the financial markets, it has become necessary to make changes to the terms of those Bonds for the benefit of the Program and the lessees. Those changes to the Bonds require that certain conforming changes be made to the Program leases. The actual terms of the Lease permit revised payment schedules to be entered into from time to time by amending Exhibit B to the Lease. For fixed rate leases, the payments remain the same (based on a SWAP agreement entered into with respect to the Lease). For variable rate leases, the payments, of course, will vary over time. In both cases, the method for determining the interest rate on the Bonds (and therefore the Leases) is being modified so that US Bank will own the Bonds rather than being a letter of credit provider for the Bonds, as is currently the case. The current interest rate is established on a weekly basis in the bond market. The new rate will be based on the LIBOR index. KLC has negotiated a rate that is effectively the same total cost of funds to the City, even though the formula for establishing the rate is changing (letter of credit and remarketing*

*agent fees will no longer be a part of the effective rate, but the underlying rate (payable directly to US Bank) is being increased in an amount that approximates the fees that are no longer applicable).*

**Staff Reporting:** Donald Warner, Assistant City Solicitor

**Recommendation:** Approve Order/Resolution

11. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING THE REAPPOINTMENT OF CHRIS MEYER TO THE URBAN DESIGN REVIEW BOARD FOR A FOUR-YEAR TERM, EFFECTIVE FEBRUARY 24, 2016, AND EXPIRING FEBRUARY 23, 2020.** *Mr. Meyer has served on the UDRB since 2011 as a resident and representative of the Pike Street Historic Preservation Overlay Zone.*

**Staff Reporting:** Larry Klein, City Manager

**Recommendation:** Approve Order/Resolution. Approval reappoints Mr. Chris Meyer to the Urban Design Review Board for a new four year term as a representative of the Pike Street Historic Preservation Overlay Zone.

12. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING THE REAPPOINTMENT OF DENNIS FANGMAN TO THE CODE ENFORCEMENT HEARING BOARD FOR A THREE-YEAR TERM, EFFECTIVE FEBRUARY 6, 2016, AND EXPIRING FEBRUARY 5, 2019.**

**Staff Reporting:** Larry Klein, City Manager

**Recommendation:** Approve Order/Resolution. Approval reappoints Mr. Dennis Fangman to the Code Enforcement Hearing Board for a new three year term.

13. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF COVINGTON, KENTUCKY (THE “CITY”), AUTHORIZING THE EXECUTION OF A MEMORANDUM OF AGREEMENT BETWEEN THE CITY AND 730 WASHINGTON, LLC (THE “COMPANY”) RELATING TO THE ACQUISITION, CONSTRUCTION, EQUIPPING AND INSTALLATION OF A MIXED-USE RESIDENTIAL AND COMMERCIAL PROJECT TO BE LOCATED IN THE DOWNTOWN BUSINESS DISTRICT OF THE CITY (THE “PROJECT”); AGREEING TO UNDERTAKE THE ISSUANCE OF INDUSTRIAL BUILDING REVENUE BONDS AT THE APPROPRIATE TIME TO PAY THE COSTS OF ACQUIRING, CONSTRUCTING, EQUIPPING AND INSTALLING SAID PROJECT AND FACILITIES; AND TAKING OTHER PRELIMINARY ACTION.**

**Staff Reporting:** Larry Klein, City Manager.

**Recommendation:** Approve Order/Resolution. Approval authorizes the Memorandum of Agreement between the City and 730 Washington, LLC, the

Duveneck Place developer, relating to the issuance of Industrial Revenue Bonds (IRB's) for the project. IRB's are not applicable to the City's debt capacity and in the event of any default there is no recourse or responsibility on part of City.

14. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF COVINGTON, THE CITY OF PARK HILLS, AND THE KENTUCKY COMMUNITY AND TECHNICAL COLLEGE SYSTEM TO EFFECTUATE A DEVELOPMENT STUDY OF THE FORMER GATEWAY CAMPUS PROPERTY THAT IS LOCATED IN BOTH CITIES.**

**Staff Reporting:** Frank Warnock, Assistant City Manager/City Solicitor

**Recommendation:** Approve Order/Resolution. Approval authorizes the Mayor and City Manager to enter into a Memorandum of Understanding with the City of Park Hills whereby a Request for Proposals would be issued for the purpose of procuring a consultant to facilitate a study by both cities of the current Gateway Community and Technical College property in Covington and Park Hills off Amsterdam Road, with the intent of making recommendations and adoption of a development plan for said site by both cities, the cost of which will be reimbursed by the state.

#### **PROJECT UPDATES:**

- Randolph Park Update

**Next regularly scheduled Legislative Commission Meeting: 6:00 PM, Tuesday, February 23, 2016.**

**Next regularly scheduled Caucus Meeting: 6:00 PM, Tuesday, February 16, 2016.**

**PUBLIC COMMENTS**

**COMMISSIONERS' COMMENTS**

**CITY MANAGER'S COMMENTS**

**CITY SOLICITOR'S COMMENTS**

**MAYOR'S COMMENTS**

**ADJOURNMENT**